

Minutes of the Meeting of Community Pharmacy Norfolk & Suffolk

Monday 12th October 2026 - Online

Committee Members			
Chris Ball (CB) Ind	P	Mel Peet (MP) Ind	P
Anil Sharma (AS) Ind	A	Greg McCarthy (GM) CCA	P
Guppy Kular (GK) Ind	A	Ashley Parker (AP) CCA	P
Junchao Jiang (Jawn) (JJ) IPA	P	Jainaba Njie-Bright (JN) CCA	P
Simon Ingham (SI) Ind	P	Katie Steel (KS) CCA	P
Officers Present			
Lauren Seamons, Joint Chief Officer			

1.	Welcome, Introductions & Apologies for Absence Apologies were received from Guppy Kular & Anil Sharma. Jai welcomed the members to an additional online meeting to update on immediate operational pressures and arrangements following recent organisational changes. The Committee noted the need to maintain continuity of CPNS activity and appropriate support for staff during the transition period. Members were given the opportunity to reflect on recent events and to raise any questions. It was agreed that matters requiring further consideration would be brought forward to the 4 November Committee meeting.
2.	Chair arrangements The Committee discussed the current Chair vacancy and the need to elect a new Chair. Jawn and Simon expressed an interest in the role and were invited to explore the requirements further ahead of voting/appointment at the next committee meeting.
3.	Member Vacancies The Committee discussed existing/upcoming member vacancies and the implications for Committee capacity and representation.

	Concern was raised about quoracy, however our constitution requires at least half of sitting members to be present, therefore vacancies would not cause an issue. It was agreed that filling of member vacancies were not necessary ahead of the upcoming Election cycle, at which point new members will be invited to attend as guests at the March meeting.
4.	Staffing structure proposal A proposed approach to future organisational arrangements was discussed and questions answered. Members agreed with the plan in principle and confirmed it was financially viable, recruitment is being progressed and role reviews can begin with updates provided at the November and January Committee meetings.
AOB: Members were reminded to express an interest for the 26 November – LPC conference so bookings can be confirmed. Next Meeting: Wednesday 4th November – Diss Business Hub	