

Agenda of the Meeting of Community Pharmacy Norfolk & Suffolk

Wednesday 22nd July, Diss Business Hub, Hopper Way, Diss IP22 4GT

The meeting is sponsored by Christie & Co They had no involvement in the development of the agenda and were only present for their session.

Committee Members			
Nick Smith (NS) Ind		Katie Steel (CCA)	
Chris Ball (CB) Ind		Mel Peet (MP) Ind	
Anil Sharma (AS) Ind		Greg McCarthy (GM) CCA	
Guppy Kular (GK) Ind		Ashley Parker (AP) CCA	A
Junchao Jiang (JJ) IPA		Jainaba Njie (JN) CCA	
Simon Ingham (SI) Ind			
Officers			
Tony Dean (TD)		Lauren Seamons (LS)	
Charlotte Bowles (CFB)		Myra Battle (MB)	
Kristina Boulton (KB)	A		

Agenda Item		Presented By
1. 10am – 10.10am	Welcome, Introductions & Apologies for Absence Ashley Parker has sent apologies and Katie Steel will be arriving late. We will be joined by 5 members of the ICB Community Pharmacy Commissioning Team at lunchtime and for much of the afternoon. Declarations of Interest	Chair
2. 10.10am – 10.20am	Presentation from our sponsor Mark Page Director of Pharmacy for Christie & Co.	

3. 10.20–10.45am	Review of Action Log, Strategic Plan, and Budget	CFB/Chris 
5. 10.45am–11.05am	Member Vote to Call a Special General Meeting (SGM) to amend the constitution of the Norfolk & Suffolk LPC • SGM Vote • Consider Member number mechanism for Oct 2026 • Confirm “Rounding” rule (Rounding up).	All 
11.05–11.15am	Break	
6. 11.15–11.40am	Feedback on Members’ Visits Day • What went well? • Learnings • Do we plan to repeat? • Budget for merchandise to support visits and events	MB/All
7. 11.40–12.00am	Vaccinations: Feedback on Men B Service Preparations/Launch	All
8. 12.00 noon–12.30pm	CPCF Announcement and Committee views Feedback from Newmarket event Update from CPE rep– GP & Pressures Survey	AS
12.30pm to 1.15pm	LUNCH	
9. 1:15 –2pm	ICB Update Meet the team Vaccination update Safeguarding Update Infection, prevention control update	
10. 2:00–3:30pm	Primary Care Plan Workshop Sharon/Gregg and team will facilitate a breakout session	
11. 3:30pm	CCA & Contractor Questions	
12. 3.40–3.45pm	A.O.B • Sharps Waste in Suffolk • Dates & Venue of future meetings to May 2027	
CLOSE Date & Venue of Next Meetings: Wed 22 nd July 2026 Wednesday 23 rd Sept 2026 Wed 11 th Nov 2026		

